Chapter: 1. Introduction

1.1.   Historical Background of the campus:

Rapti Babai Campus was established in 1990 AD by the local people. Initially, the classes of the campus were run with only 9 teaching and non teaching staffs and 211 students in Mahendra Madhyamik Vidhiylaya, a government school nearby. The campus did not have any physical infrastructure during its establishment and only in 2055 B.S. it became able to build a small building with the amount collected by "Bhailo" and "Chitha" program. Gradually, the economic assistance from DDC, Tulsipur Municipality, Tarigaun VDC, Tulsipur Chamber of Commerce and other local donors helped campus build some essential physical infrastructures.

1.2.   Context and Appropriateness :

Rapti Babai Campus (RBC) is a community Campus. The campus achieved its affiliation from Tribhuvan University Nepal in the same year and has been running the classes of Intermediate and Bachelor in the faculty of Humanities. It has also been running the classes of +2 and Bachelor in the faculty of Education and Management since 1999 AD. Also the Master's level programs of EPM and Nepali Education have been running since 2010 AD. Similarly, M.Ed. Health Education, M.A. Sociology and MBS have been running since 2013 AD.

Currently, the campus has been running in its own land with more than 1538 students and 53 teaching and non teaching staffs. The campus now has its own teaching buildings, administration building, library, canteen, drinking water, sports materials, and science lab etc. The involved full time teaching and non teaching staffs have been taking the salary as provided by TU. The formation of Management Committee and election of Free Students' Union have been run as per the schedule of campus bylaws and TU rules. Professors' Association and Officials' Association have equally been functioning in the campus. According to the demand of the society, the campus is in need of various educational programs, physical infrastructures and technical programs that could meet the need of this globalized era.

RBC is the only campus located in Tulsipur which encompasses western Dang and the neighboring districts: mainly Salyan, Rolpa, Rukum, Jajarkot and Pyuthan. It aims at offering quality higher education in affordable fee structure to the economically middle class and poor pupil. Consequently, it has become able to gain the support and win the faith of the community people. This campus still aims at offering more equitable, qualitative, competitive and technical education.

Rapti Babai campus, a community based campus, considers its stakeholders to the guardians, students, management committee, teachers, campus staffs, local donors and local bodies of government .TU Nepal and UGC Nepal are also the stakeholders for their affiliation and assistance.

The campus has accomplished the project work of SHEP Scheme "D" of UGC as per strategic plan and MOU. The campus has revised its strategic development plan third times for the implementation of the remaining projects.

1.3. Scope of the Campus:

Rapti Babai Campus is one of the leading community campuses in Mid-Western Development region. It has been offering affordable and quality education to the students from 17 VDCs and one Municipality of western Dang. Also the students from the neighboring districts; Salyan, Rolpa, Rukum, Jajarkot and Pyuthan have been attracted to the quality and affordable education of this campus. Under the direct supervision and management of the community the campus has become able to prosper well. The campus has been running the +2 programs in Humanities, Education, Management and Education Science. Also the faculties of Humanities Management and Education have been run up to Bachelor and Master's level. The campus has its own infrastructures and capable human resource but it still needs to address the recent technical education in diverse technical subjects in diverse faculties.

1.4. Existing Sub- committees of the Campus:

These existing sub-committees endorsed by CMC will be functioning more effectively for the participation of the campus in QAA cycle.

Table No. 1: Quality Control and Monitoring Committee (QCMC)

Name	Designation
Bishnu Kumar Devkota	Coordinator
Janak Prasad Kharal	Member
Mahesh Prasad Acharya	Member
Anil Kumar Karki	Member
Laxman Kumar Regmi	Member Secretary

Table No. 2: Library Management Committee (LMC)

Name	Designation
Ganesh Pardhe	Coordinator
Baladev Sharma	Member
Manoj Kumar K.C.	Member
Basudev Rijal	Member
Yamanath Upadhaya	Member
Anil Kumar Karki	Member
Bhimarjun Regmi	Member

Table No. 3: Research Management Cell (RMC)

Name	Designation
Baburam Acharya	Coordinator
Jivan Sharma	Member
Pradyumna Paudel	Member

Table No. 4: Public Information Cell (PIC)

Name	Designation
Shalikram Regmi	Coordinator
Aatiram Chalaune	Member
Bhimarjun Regmi	Member

Table No. 5: Academic Data Analysis Cell (ADAC)

Name	Designation
Taken Prasad Kandel	Coordinator
Ananda Khatri	Member
Khumlal Giri	Member
Lokman Rijal	Member
Sushil Kumar Panthi	Member

Table No. 6: Self Assessment Team (SAT)

Name	Designation
Laxman Kumar Regmi	Patron
Ganesh Pardhe	Coordinator
Surya Prasad Sharma	Member
Jeeba Raj Sharma	Member
Pradyumna Paudel	Member
Pushpa Sharma	Member

Table No. 7: Internal Examination Committee (IEC)

Name	Designation
Yamnath Upadhya	Coordinator
Jivan Sharma	Member
Sadan Giri	Member
Damodar Sharma	Member
Ram Prasad Chaudahri	Member

Table No. 8: Educational Management and Information System. (EMIS)

Name	Designation
Rajendra Kumar Pandey	Coordinator
Shalikram Regmi	Member
Naresh Bahadur Basnet	Member

2. Process of revising the Strategic Development Plan :

Stakeholders; technical team, existing cells, CMC, teachers, FSU, Officials and local guardians jointly conducted the workshop dated March 4th March, 2016 discussed and prepared final draft of Strategic Development Plan that was endorsed by the meeting of CMC dated 11th March, 2016 (2072/11/28 BS).

3. Stakeholders of the campus :

Rapti Babai Campus, a community based campus, considers it's stakeholders to the guardians, students, management committee, teachers, campus staffs, local donors and local bodies of government. TU and UGC are also the stakeholders for their affiliation and assistance.

4. Major components of the Revised Strategic Development Plan :

Rapti Babai Campus has revised its five year Strategic Development Plan in which Quality Assurance, Students' enrollment and support, human resource development, publication and dissemination, information technology and alternative energy, program extension, social responsibility and infrastructure development have been included as the major components.

Chapter: 2. Profile of the Institution

2.1. Geographical setting:

The campus is located in Tulsipur Municipality ward number 12, which is 1 km far in the south east from Tulsipur city. The Dang District known as Nepal's biggest valley of Nepal, bordering Rolpa, Rukum, Salyan and Jajarot in the North, Banke in the west, Pyuthan in the east and UP of India in the south.

2.2. Social, Cultural, Economic and Political setting:

The indigenous people of Dang District are Tharus. They hold the majority in this area. About 25 percent students enrolled in the campus are Tharu people. More than 55 percent girls and 90 percent poor and middle classes students have been studying here. Tulsipur, the town very near to the campus, offers part time job to such students so this campus has been a suitable destination to the students. The campus has been running successfully in collaboration with different political parties since its establishment. With the consent of various political parties, their participation the campus has been prospering well.

2.3. Stakeholders and their participation :

The campus has been managed and developed in the direct participation of the guardians, industrialists, businessmen, donors, teachers, students, local authorities, intellectuals, community and political parties. The management committee is formed from the community representatives, guardians. The committee has 9 elected members from the General Assembly and Tulsipur Municipality, District Development Committee Dang, Mahendra Higher Secondary School (donor of the land for campus compound), Tulsipur Chamber of Commerce, Professor Association of Campus, and Free Student Union of this campus are the ex-officio members. Management committee can nominate seven members from the different local political parties and social workers.

2.4. Physical Infrastructure:

- **Buildings and Rooms:**

    Rapti Babai Campus has five cemented buildings. The total 56 rooms have been used for different academic purposes. Among them, 35 rooms for teaching, 1 room/ hall for library, 1 room of RMC/ HERP Project office, 1 room for science lab, 1 room for meeting hall, 10 rooms for administration, 1 room for store, 1 room for Free Student Union (FSU), 1 is girls common room, 2 rooms for guards and Youth Red-cross Circle, and 2 rooms for canteen. Also the Campus has a temple of Goddess Saraswati. The campus has outdoor play ground and a handball peach. All the infrastructures are in need of modernization to meet the demand of students, teachers, officials and society.

- **Library:**

    The library has 16,300 text books and 2000 reference books of all the faculties (Humanities, Management, and Education) along with reference texts, journals, and news

papers. There are three staffs to run the library smoothly. The library operation is very fast and transparent after the installation of computer software.

- **Furniture and Fixers:**

All the class rooms, offices, library are moderately equipped and each class room contains a white board, rostrum and a podium. The campus has yet to replace the old furniture and other materials to improve the teaching learning activities. In order to enhance the condition of such activities, campus is still in need of audiovisual media and other modern technical equipments.

- **Machines and Equipments:**

The campus has thirteen computers, one laptop computer, six laser printers, two color printers, one dot-printer for belling, two scanners, two (A4 size) photocopiers, one (A3) size photo copy machine, one fax, two invertors of 90 VA, one electric generator, two electric water pumps, One digital attendance machine, four CCTV cameras and one water purifier plant.

- **Drinking Water:**

Two pipe lines have been connected for the regular water supply and one reserve tank holding 12000 liters of water has also been managed. Also the campus has 3 plastic overhead tanks holding 1000 liters each, 2 Euro-guard machines, 6 auto lock taps and 2 water filters. Recently, campus has managed water purifier plant to supply the pure drinking water for students.

- **Lavatories:**

The campus has eight different lavatories for boys, girls and staffs.

- **Sports Facility:**

The campus has a cemented Basket Ball Court, Badminton Court, a Table Tennis Court, a Valley Ball Court, and a Foot Ball Ground in its own land. The playing materials like Valley Ball, Basket Ball, Table Tennis, Cricket, Ring Ball, Javelin Throw, Shot Put etc. are not enough as per the number of students.

- **Laboratory:**

The campus has 2 different labs: Chemistry lab and Biology lab. Both the labs are in need of restructure to meet the students' demand in practical activities. Moreover, the campus aims at running B.Sc. and for this; the lab extension is a must.

- **Transportation and Road facility:**

The campus is connected with pitch road which has made it easier for travel.

2.5. Educational Programs:

Table No. 9: Offered Education level with faculty:

SN	Educational Program	Level
1	Humanities Education Management	+2
2	Humanities Education Management (BBS)	Bachelor
3	Education (EPM,Nepali,Health) Management (MBA) Humanities (Sociology)	Masters

2.6. Student enrollment status:

Table No. 10: Students enrollment by gender.

SN	Educational Program	Level	Number of Students		
			Girls	Boys	Total
1	Humanities, Education, Management	+2	248	236	484
2	Humanities, Education, Management	Bachelor	502	415	917
3	Education, Management, Humanities	Masters	90	46	137
		Total	**840**	**697**	**1538**

(Source: campus admission record, 2071 BS)

2.7. Educational Management:

The campus has been running the classes in the morning, day and evening shifts. The classes of Bachelor level and +2 Humanities have been running in the morning shift, +2, Management and education is running in day shift and the Masters level classes have been running in the evening shift. The campus has an Assistant Campus Chief, three Faculty Chiefs, one Practice Teaching Head and five Department Heads for the internal education management. 39 teachers and 14 administrative staffs are working under the leadership of the campus chief. For the evaluation of students' performance the campus runs various terminal exams in each level and faculty. Uniform has been made compulsory for managing the disciplined academic environment.

2.7.1. Teaching Staffs:

Table No. 11: List of Teaching Staffs

SN	Name of the teacher	Qualification	Major Subject	Position	Job type	Administrative responsibility
1	Mahesh Prasad Acharya	MA	Sociology	Reader	Permanent	-
2	Shalikram Regmi	MA	Pol.Science	Reader	,, ,,	-
3	Rajendra Kumar Pandey	MA/M.Ed.	Culture	Reader	,, ,,	-

SN	Name of the teacher	Qualification	Major Subject	Position	Job type		Administrative responsibility
4	Laxman Kumar Regmi	MA	Sociology	Lecturer	,,	,,	Campus Chief
5	Youbraj Rawot	MBA	Finance	Lecturer	,,	,,	
6	Ganesh Parde	MA	English	Asst. Lec	,,	,,	Asst. campus chief
7	Yamnath Upadhya	M.Ed.	Helth & Physical	Asst. Lec	,,	,,	Faculty chief, Education
8	Jivan Sharma	MA	English	Asst. Lec	,,	,,	Faculty chief, Humanities
9	Bhup Bahadur Budhathoki	MA	Pol.Sc.	Asst. Lec	,,	,,	-
10	Ananda Khatri	M.Ed.	Nepali	Asst. Lec	,,	,,	Practice teaching/ department head, Nepali
11	Jeeb Raj Sharma	MA	English	Asst. Lec	,,	,,	-
12	Surya Prasad Sharma	MBS	Account	Asst. Lec	,,	,,	-
13	Naresh Bahadur Basnet	MA	Economics	Asst. Lec	,,	,,	-
14	Bashudev Rijal	MA	Nepali	Asst. Lec	,,	,,	-
15	Taken Prasad kandel	M.Ed.	English	Asst. Lec	,,	,,	-
16	Pradumna Paudel	MA	Sociology	Asst. Lec	Temporary		Department head, Sociology
17	Lokman Rijal	MA	English	Asst. Lec	,,	,,	-
18	Sushil Kumar Panthi	MA	Papu. Study	Asst. Lec	,,	,,	-
19	Khumlal Giri	M.Ed.	EPM	Asst. Lec	,,	,,	Department head, EPM
20	Baburam Acharya	MA	Nepali	Asst. Lec	Full time contract		-
21	Rishiraj Sharma	MA	Maths	Asst. Lec	,,	,,	-
22	Tika Gautam	MA	Nepali	Asst. Lec	,,	,,	-
23	Madhusudhan Bhattarai	MA	Nepali	Asst. Lec	,,	,,	-
24	Himalaya Srawan Devkota	M.Ed.	Helth & Physical	Asst. Lec	,,	,,	-
25	Birendra Mahara	MBA	Account	Lecturer	Part time		Volunteer teacher

SN	Name of the teacher	Qualifica tion	Major Subject	Position	Job type		Administrative responsibility
26	Bhagabat Neupane	MA	English	Asst. Lec	,,	,,	-
27	Ganesh Adhikari	MA	English	Asst. Lec	,,	,,	-
28	Chavilal Neupane	M.Ed.	Eco.	Asst. Lec	,,	,,	-
29	Deepak Paudel	MA	English	Asst. Lec	,,	,,	-
30	Bhup Bahadur Rawat	M.Ed.	Nepali	Asst. Lec	,,	,,	-
31	Asoda Pandey	MA	Neapli	Asst. Lec	,,	,,	-
32	Hari Bahadur DC	MBS/M. Ed.	Education	Asst. Lec	,,	,,	-
33	Rajendra B.Basnet	M.Ed.	EPM	Asst. Lec	,,	,,	-
34	Birendra Chanda	M.A.	Math	Asst. Lec	,,	,,	-
35	Sadan Giri	MBS	Finance	Asst. Lec	,,	,,	Faculty chief, Management
36	Manoj Kumar K.C.	MBS	Account	Asst. Lec	,,	,,	-
37	Prakash Bhattari	M.Ed	English	Asst. Lec	,,	,,	-
38	Madan Raj Bhatta	M.Sc.	Chemistry	Asst. Lec	,,	,,	-
39	Kiran K.C.	M.A.	Economics	Asst. Lec	,,	,,	-

2.7.2. The System of Examination and Result:

The campus takes three terminal exams and publishes the result in every level and faculties as settled in academic calendar of the campus. Also, annual exams have been running as per the schedule of TU and HSEB. According to the academic year 2071, the aggregated result in Bachelor level is **16.18%.** The final result of Bachelor Level in the year 2071 BS is as follows:

Level	1st year	2nd year	3rd year	Average percentage
BA	36.84	15.38	23.68	25.30
BBS	7.20	6.80	26.25	13.42
B.Ed	6.81	13.08	9.54	9.81

2.8. Award and Scholarships:

The campus has managed different awards and scholarships schemes for students that are as follows:

Table No. 12: Scholarship details pf the campus

a)	From the Side of Campus: (Total Scholarship Fund available NRs. 1700000.00)		
SN	**Name of Award/ Scholarship**	**Criteria**	**Annual support per student (NRs.)**
1	Intelligence Scholarship	Those students scoring the highest marks in Bachelor level of each faculty.	1500.00
2	Intelligence Scholarship	Those 2 (girl and boy) students scoring the highest marks in grade 11 and 12 in each Humanity, Management and Education group.	1000.00
3	Intelligence Scholarship	Those 2 (girl and boy) students scoring the highest marks in grade 11, 12 and bachelor level in each faculty.	50% discount in monthly fee
4	Disable Scholarship	Visually impaired and other physical disabilities.	Full discount in monthly fee
5	Intelligence Scholarship	Those students from private or community schools who have passed the SLC in first division with distinction.	75% discount in monthly fee
6	Intelligence Scholarship	Those students who have passed the SLC in first division from community school.	50% discount in monthly fee
7	The scholarship referred by HSEB	33% of total students of grade 11.	Full discount in monthly fee
b)	**From the Side of Campus level Professor's Association:**		
1	Disable and intelligence scholarship	Those students are intelligent and physically disable.	1100.00
c)	**Memorial Trust Award:**		
1	Basu-Doma Lamichhane Scholarship	Ramprasad lamichhane Tulsipur-6	3 students who are Poor and intelligent	250000.00
2	Late Bishnudevi Shrestha Memorial Scholarship	Uttam Kumar Shrestha, Tulsipur-5	3 students who are Poor and intelligent	51000.00
3	Late Bhupendreshwar Shrestha Scholarship	Uttam Kumar Shrestha, Tulsipur-5	6 students who are Poor and intelligent	100000.00
4	Late Tulsi Ram Upadhaya Memorial Scholarship	Balsdev Sharma, Tulsipur-5	2 students (girl and boy) who will obtain high score	50000.00

			in Bachelor level Second Year	
5	Tara Prasad Rama Devi Regmi intelligent scholarship	Ramadevi Regmi/ Representative: Guru Prasad Subedi, Tulsipur-5	3 Students who will obtain high score in Bachelor Level First Year Final Examination and 3 who will obtain high position in literary portion.	300000.00
6	Late Bishnu Prasad K.C. Memorial Scholarship	Binil K.C., Tulsipur-5	Student who will obtain high score in BBS First Year	51000.00
7	Nima-Asmita Scholorship Fund	Birendra Mahara/Kamala Mahara , Tulsipur-6	Student who will obtain high score in BBS First Year	100000.00

2.9.   Human Resource Management:

2.9.1.   Officials Management in different sections:

The campus has practiced the official management system as follows:

Table No. 13: List of non-teaching staffs of the campus

| SN	Full Name	Post	Job Type	Working Section
1	Aatiram Chalaune	A/c Officer	Permanent	Account
2	Pushpa Sharma	Head Assistant	Permanent	Admin
3	Damodar Sapkota	Head Assistant	Permanent	Exam
4	Tulsi Ram Chaudhari	Assistant	Permanent	Reception
5	Bhimarjun Regmi	Senior Book Checker	Permanent	Library
6	Praladh Devokota	Assistant	Permanent	Exam
7	Bharat Raj Lamichhane	Sub Accountant	Temporary	Account
8	Laxmi Oli (Dangi)	Sub Assistant	Permanent	Library
9	Ram Prasad Chaudhari	Head peon	Permanent	Library
10	Babu Ram Chaudhari	Peon	Permanent	Admin
11	Mapana Chaudhari	Peon	Contract	Admin
12	Youbraj KC	Security Guard	Contract	Admin

2.10.   Institutional Development of the Campus:

2.10.1. Organization structure of the campus:

According to the campus act 1990 AD, Campus General Assembly is in the highest protocol. The total number of the members of the assembly is 116 out of which 98 are general members and 18 are life members. Campus Management Committee of nine members is formed by the general assembly every four years. Out of nine elected members, one is chair person, one

vice-chair person, one treasurer and six members. The provision of Campus Management Committee, six ex-officio representative members are invited from DDC Dang, Tulsipur Municipality, Mahendra Higher Secondary School, Tulsipur Chamber of Commerce and industry, teachers association, Free Student Union one each and campus chief as the member secretary. In the same way, there is also the provision of keeping seven nominated members in the committee from local guardians, social workers and different political parties. The total number of the members in the committee is 22.

For the conduction of campus administration, there is the provision of remaining the campus chief under the committee in accordance with Rapti Babai Campus Act 1990 AD, teacher-official service bylaws 2007 AD, Financial Administration bylaws 2007 AD. The campus chief is appointed on the basis of seniority every four years. The campus chief appoints 2 assistant campus chiefs (provision), three Faculty Heads for two years. In addition to this, there are four Sections: Administration, Account, Examination and Library and two Sub section i.e. reception and store. The organizational structure of this campus is presented below:
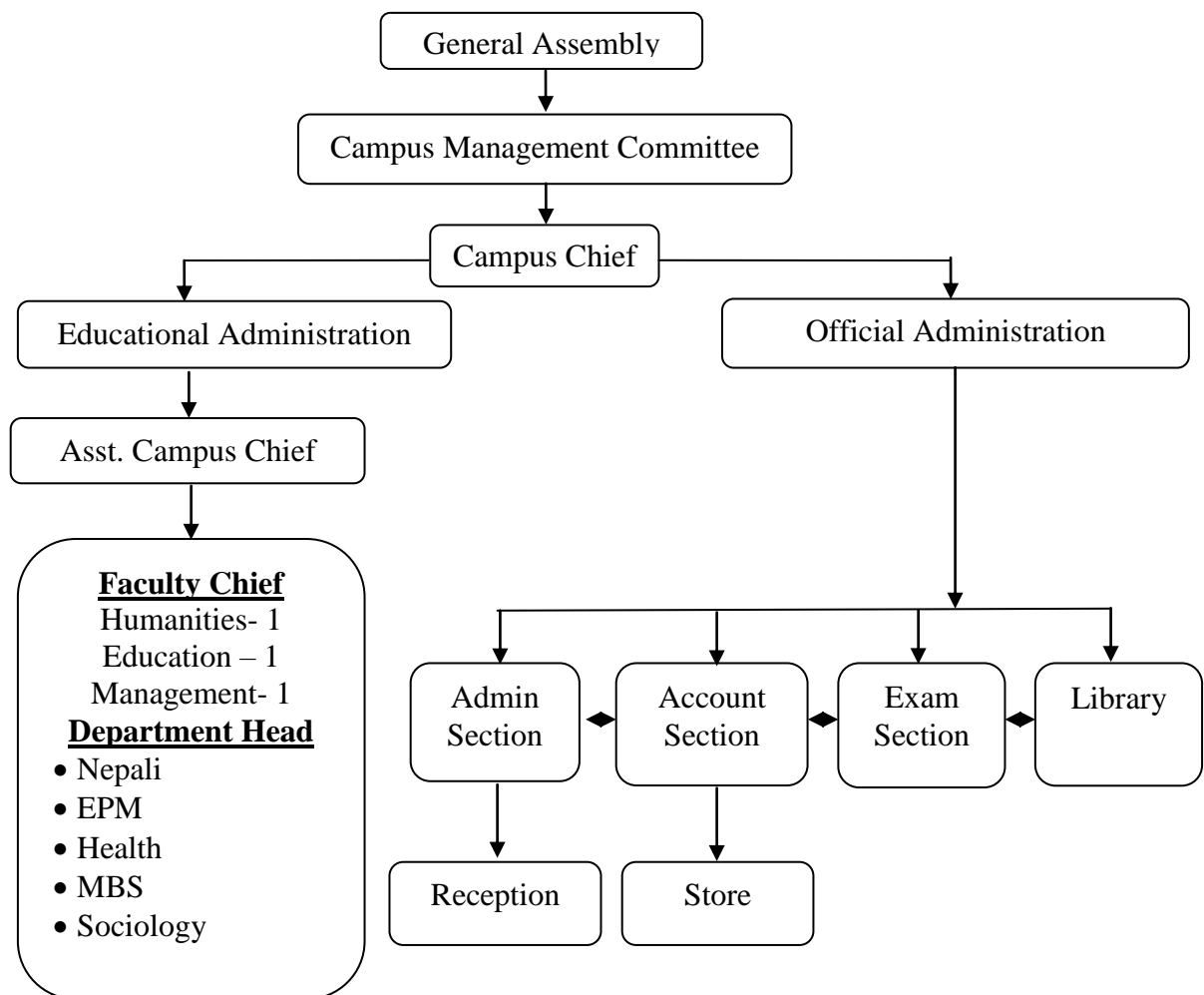
2.10.2. List of Campus management Committee:

1. Chair Person: Mr. Gopinath Yougi

2. Treasurer: Mr. Suman Ghale

3. Member: Mr. Min Kumar Oli

4.	Member:	Mr. Min Raj Oli
5.	Member:	Mr. Pradip Bahadur Oli
6.	Member:	Mr. Resham Bahadur Bhandari
7.	Member:	Mr. Nirmal Acharya
8.	Member	Mr. Keshav Raj Sapkota
9.	Member:	Mr. Lalitjung Shah
10.	Ex-officio representatives	Mr. Man Bahadur Dangi (Former Chair Person)
11.	,,	DDC Dang
12.	,,	Tulsipur Municipality
13.	,,	Mahendra Higher Secondary School
14.	,,	Tulsipur Chamber of Commerce
15.	,,	Professor's Association
16.	,,	Free Student Union
17.	Member Secretary:	Mr. Laxman Kumar Regmi (Campus Chief)

2.11. Financial management:

2.11.1. Capital Asset:

The total value of assets of this collage as per audit report of FY 071/072, all of the capital assets are capitalized in Rs. 3,20,83,749.25 The profile of the total asset is given below:

Table No. 14: description of fixed assets with estimated Amount.

SN	Particulars	Estimated Amount in Rs.
1	Land	420105.00
2	Building and Physical Structure	17784242.05
3	Furniture Fixture	1333282.51
4	Official Equipments	11159065.83
5	Machinery Instruments	311698.51
6	Bicycle	5770.40
7	Sports materials	139407.02
8	Musical Instruments	15339.97
9	Books and Educational materials	862840.02
10	Fixed Asset (Science Lab equipments)	51997.94
	Total	**32083749.25**

(Source: Audit Report FY 071/072)

2.11.2. Nature of Operational Expenditure:

The total operational expenditure is the fiscal year 070/071 was Rs. 2, 88, 05,188.00 and in 071/072 Rs. 2, 58, 08,070.00 was spent. The nature of expenditure shows the operation cost is decrease by 11.61% in the FY 071/072. The campus only depends on the student's fee to manage operation cost.

2.11.3. Regular Source of Income:

Student's fee:

The major source of income of the campus is the fee from the student. In the fiscal year 071/072, Rs. 1, 55, 26,900.57 was collected from the students. This amount has been able to meet operational cost very hardly.

Grants:

The grant is being given to the campus from the UGC, DDC Dang, Tulsipur Municipality. In the year of 071/072 Total grants receiver Rs. 11, 57,916.00 where the regular grant from the UGC is Rs. 9, 60,000.00, from DDC Dang Rs. 67,916.00, Tulsipur Municipality Rs. 1, 00,000.00 and other personal donation was Rs. 30,000.00.

2.11.4. Account Management:

For effective accounting, the double entry system has been introduced in the campus. The various accounting systems and the accurate documentation like cashbook, income ledger, expenditure ledger, advance ledger, property ledger etc. It is 3 years the campus introduced computer software account package in account section. The campus does its internal audit every 6th months and the annual audit is done within the Bhadra of every year by the registered auditor nominated by the Campus Management Committee. The Bank accounts of the campus are operated by the joint signatures of the Chair person or treasurer of the management committee, campus chief and Account Officer.

2.11.5. Economic Sustainability Strategies taken by the Campus:

- The campus has bought 1413 Sq.m land in its name.

- The land (35325 Sq.m.) that a campus has been using which is in the process of the registration.

- The endowment fund of Rs. 69, 00,000.00 is established in the campus.

- Total scholarship fund established of Rs. 17,00,000.00.

- The financial administration act 2064 is implemented.

- The co-ordination with the local level and the donor agencies is being done.

- The campus has been taking new strategies to address the demands of the students and subjects and faculties have been includes to attract the flow of the student.

2.12.   Documentation and Publication:

The campus has been regularizing the publication of campus journal, prospectus, academic calendar etc. under the management of RMC. As well as, the Free Student Union and Student's forum of Arts and Literature also have been publishing the journals. In these publication literary articles, research, sports activities, and the progress report of the campus have been included.

2.13.   Extra-curricular Activities:

The Campus has been conducting the literary programs and sports. The student's forum of Arts and literature has been conducting the monthly programs in every 20th of the month in the different genres for a long time. Beside these, in the Annual Anniversary of the campus, it has been running the extra activities sports and so on. Campus is organizing various internal and external sports competition annually.

Chapter: 3. SWOT Analysis

Revised Strategic Development Plan documentation technical team of the campus assembled on the 21th Paush, 2072 amidst stakeholders, discussed and corrected following SWOT analysis. *(Attendance of the participants- annex: 1)*

3.1. Strength:

- Campus is managed and operated through direct community observation.

- Locally availability of qualified human resources.

- Classes launched from +2 up to Master's degree.

- Number of students as per campus capacity.

- Attraction of students from remote areas and economically poor and middle class families, DAG, Girls and Disables searching for quality education.

- Increasing enrollment and pass out rate.

- Campus has own land.

- Campus has its own buildings.

- Blooming as one of the leading community campuses in the Mid-West region.

- Timely auditing.

- Regular meeting of Management Committee and General Assembly.

- Provision of computer based administration and library.

- Management of generator and inverter for alternative sources of energy.

- Operation intercom facility.

- Provision of internet and Wi-Fi facility.

- Formation of various committees by CMC for the purpose of quality control, social responsibility, monitoring and supervision etc.

- Preparation of Master Plan of the campus.

3.2. Weakness:

- Lacking training to the lecturers and ancillary staffs to uplift their caliber.

- Insufficient well equipped and teaching learning friendly physical infrastructures for teaching building, library, restrooms, canteen, hostel, guest house, seminar hall, science lab, computer lab, electric backup system etc.

- Insufficient in the outreach of the campus toward society.

- Insufficient curricular and reference books in proportion of student's volume.

3.3. Opportunity:

- Having its own land and infrastructure.

- Co-operation of local community.

- Continuous financial support from donors and local bodies.

- Expending educational programs as per the needs of community.

- Availability of efficient human resource.

- Emerging best community campus in Mid-West region.

- Opportunities of employment for students in developing market, Tulsipur.

- Emerging destination of education for neighboring Districts.

- Regular financial support from UGC since its establishment.

- Preparation of Master Plan of the campus for its future development.

3.4. Threats:

- Search, management and increment of endowment fund of the campus.

- Expansion of new and technical educational programs in various faculties and levels.

- Registration of 42390 Sq.m. of land which is being occupied by campus for its establishment.

- Modernization of library, account, examinations and administrative sections.

- Promotion of staff and make their posts permanent as per need of campus.

- Setup physical infrastructures as per the Campus Master Plan.

3.5. Basic Priorities for Institutional Development of the Campus:

- Management of adequate reference books.

- Management of computer lab.

- Skill development of lecturers and ancillary staffs.

- Construction of Library Building.

- Construction of meeting and seminar hall.

- Well facilitate teaching building.

- Science lab and building.

- Hostel management.

- Canteen and Guest house.

- Solar energy system for power backup.

- CCTV in all class rooms and office rooms.

- Well facilitate Furniture for class rooms and staffs room.

- Construction of Green Park and peach track in campus premise.

- Hover head tank for water reservation.

- Laptops for each permanent teachers and staffs.

Chapter: 4. Vision, Mission, Goal and Objectives

4.1. Vision: To impart Quality education for the generation of responsible, disciplined and competitive human resource for the society, nation and the world as well.

4.2. Mission:

- To initiate effort for quality education.

- To produce dynamic human resource in various fields.

- To provide affordable and standard education for the sake of society.

- To maintain academic environment along with fair, clean and sound atmosphere.

- To develop the physical facilities in the campus in accordance with time.

- To develop client friendly and fast service delivery institution with the installation of modern information technology.

- To make the effective access to the poor, DAG and marginalized student in the campus.

- To create the opportunity of research oriented studies.

- To maintain sustainable development of the institution.

4.3. Goal: To develop the campus as a model community campus with the opportunity of convenient quality education.

4.4. Objectives:

Specific objectives:

- To fulfill the demand of quality education in accordance with social need.

- To develop effective intimacy between the campus and the community.

- To create the more convenient physical infrastructure of the campus.

- To maintain financial sustainability.

- To make a good social outreach to serve the society.

General Objectives:

- To increase pass out rate.

- To increase student enrollment rate.

- To manage well facilitated library with adequate reference materials.

- To introduce the campus environment policy for maintaining academic atmosphere.

- To provide quality education by introducing modern technology in teaching learning activities.

- To launch employment oriented educational programs.

- To provide exposure and skill development trainings for teachers, officials and CMC.

- To uplift inclusion of poor, Dalit, women, ethnic people, disadvantage group and marginalized community in higher education.

- To increase students participation in the different extracurricular activities of the campus.

- To seek new regular financial resources.

- To build library, seminar hall, teaching building, canteen and guest house, science lab, and other infrastructures as per campus Master Plan.

Chapter: 5. Strategic Development Plan- 2016 to 2020 AD

To meet mission, vision, goals and objectives of the Rapti Babai Campus, the campus will fulfill following eight different planned strategic priorities:

- Strategic priority I : Quality Assurance

- Strategic priority II : Student's enrollment and support

- Strategic priority III : Human Resource Development

- Strategic priority IV : Publication and Dissemination

- Strategic Priority V : Information Technology and Alternative Energy

- Strategic Priority VI : Program Extension

- Strategic priority VII : Social Responsibility

- Strategic priority VIII : Infrastructure development

5.1. Strategic Priority I: Quality Assurance:

To achieve the following objectives of the "Strategic Priority-I" the activities and planning below will be implemented.

Table No. 15: Quality Assurance Activities and Planning:

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
To increase pass out rate	Obligatory entrance system	Entrance system will be established in all level	Campus administration/ Internal examination committee	2017	The pass out rate will be 40% within 5 years
	Implementing annual work plan for quality education enhancement	Study will be conducted annually about the gaps of quality education	Campus administration/ QCMC/ CMC	2017	

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
	Implementing lesson plan based teaching learning activities in all levels	The record of the lesson plan of the each faculty member will be maintained	Faculty/ Department/ Faculty members	2017	
	Conducting internal examination and performance test in all class	At least 6 performance tests and 2 internal examination will be conducted annually	Internal examination committee/ Faculty members	2016	
	Conducting project work and presentation class for the development of students capacity and exposure	At least 2 project works and presentation classes will be conducted in all classes in a year	Faculty/ Department/ Faculty members	2017	
	Identifying weak students and conducting coaching class	Students will be classified on the basis of their capacity and needs and coaching class will be conducted for needy students	Campus administration/ Internal examination committee/ ADAC	2017	
	Awarding prizes and scholarship for intelligent students	At least 24 students in each faculty will have awarded in a year	Campus administration/ Internal examination committee/ ADAC/CMC	2016	

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
		under the inclusion policy			
	Conducting review meeting after completion the internal examination in each faculty	At least 3 review meeting will be conducted in each faculty	Faculty Chief / Faculty members	2016	
	Encouraging research work	At least 50 graduate level students will conduct research work and receive fellowship within 5 years	CMC/Campus administration/ RMC	2016	
Management of library with advanced facilities	Procure adequate reference books	At least 8000 various reference books be procured	CMC/Campus administration/ LMC	2017	Manage well facilitated and open access library with 24000 books
	Management of the study rooms for teachers and students	Addition of one study room in library section within 3 years	CMC/Campus administration/ LMC	2017	
	Manage open library access for teachers and students	The open access mechanism will be established in campus	CMC/Campus administration/ LMC	2016	
To maintain fair, clean	Implementing campus environment	Quality circle of the students	CMC/Campus administration/ FSU	2017	Disciplined and teaching learning friendly

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
and sound atmosphere in the campus	policy	will be formed and activated under the campus environment policy			environment will be introduced
To manage CCTV in all classes for close and regular monitoring of the activities	Installation CCTV camera in all classes	CCTV cameras will be installed in all graduate and masters level classes	CMC/Campus administration	2018	Close monitoring system will be endorsed

5.2. Strategic Priority II: Student's enrollment and support:

To achieve the objectives of the "Strategic Priority II" the activities and planning below will be implemented.

Table No. 16: Student's enrollment and support Activities and Planning:

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
To enroll the poor, Dalits, DAG, disables, girls and marginalized students in higher education	Making and implementing the inclusion policy with intensive and award mechanism	100 present DAG will benefit under the inclusion policy of the campus within 4 years	CMC/Campus administration/ EMIS cell	2017	The enrollment of the students will be increased by 25% within 5 years
To encourage for enroll the intelligent students in graduate level	Making the policy for enrollment of talent students with effective scheme	30% of the distinction and first class students will have enrolled in graduate level with in	CMC/Campus administration/ Faculty/ Department/ Faculty member/FSU	2017	

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
		4 years			
To increase the participation of students in research and social work	Research and social work will be conducted for graduate and masters level students in a year	100 percent students of graduate and masters level will get opportunity within 4 years	CMC/Campus administration/ RMC/ Faculty/ Department	2017	
To organize exposure tour for graduate and masters level students	At least one exposure visit will be organized for each graduate and masters level students in a year for sharing the experience in various campuses and universities of Nepal	100 percent graduate and masters level students will be benefited within 4 years	CMC/Campus administration/ Faculty	2017	
To manage extracurricular activities of the students	The students will get the opportunity to develop their extra knowledge and skill for further career	The extracurricular activities will be included in academic calendar and implemented regularly	CMC/Campus administration/ Sport teacher/FSU	2017	
To Disseminate the information and awareness ads of the campus	Radio ads, drama and visual ads production and broadcast	The audio-visual ads and public awareness jingles will be broadcasted on radio and TVs	CMC/Campus administration/ PIC	2016	

5.3. Strategic Priority III: Human Resource Development:

To achieve the objectives of the "Strategic Priority III" the activities and planning below will be implemented.

Table No. 17: Human Resource development Activities and Planning:

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
To enhance the capacity and skill of teachers, officials and management committee	Organize various, seminars and workshop in various academic and social issues	At least 3 trainings and 2 seminar or workshops will be organized in a year	CMC/Campus administration/ RMC	2017	The major components of the campus eg. CMC, teachers and officials will obtain competitive skill for the well management of the campus
To distribute laptops for permanent teachers and officials	Procurement of laptops	All permanent teachers and officials will be necessarily accommodated with computer technology	CMC/Campus administration	2019	
To uplift the teachers academic experiences	In service study facility to upgrade the academic degree	At least 3 permanent teachers will complete M.Phil and 2 teachers will complete PhD in 4 years	CMC/Campus administration	2018	
To exchange the experiences and enhance the exposure of teachers, officials and CMC	exposure visits	At least one exposure visit of accredited campus of Nepal in a year	CMC/Campus administration	2016	

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
To enhance the academic excellence of teachers	Encouraging research work	At least 10 Teachers will conduct research work and receive fellowship in 5 years	CMC/Campus administration/ RMC	2016	

5.4. Strategic Priority IV: Publication and Dissemination:

To achieve the objectives of the "Strategic Priority "IV" the activities and planning below will be implemented

Table No. 18: Publication and Dissemination Activities and Planning:

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
To achieve QAA from UGC	Preparation of SSR Report	The SSR report will be submitted within last of 2016 in UGC	SAT/ Campus administration/CMC	2016	The public information system will be established in the campus
To publish Annual progress report	Publication of annual progress report of the campus	Progress report will be published annually	CMC/Campus administration	2016	
To publish campus journal	Publication of campus journal	Campus journal will be published annually	CMC/Campus administration/RMC	2016	
To publish Campus Prospectus	Publication of prospectus of the campus	Campus prospectus will be published annually	CMC/Campus administration/PIC	2016	
To publish academic calendar	Publication of academic calendar of the campus	Academic calendar of the campus will be published and distribute to the students	CMC/Campus administration/PIC	2016	

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
		annually			
To disseminate campus master plan	Disseminate the campus master plan in the campus premises	The hording board of campus master plan will be disseminated in campus premises	CMC/Campus administration	2016	

5.5. Strategic Priority V: Information Technology and Alternative Energy:

To achieve the objectives of the "Strategic Priority "V" the activities and planning below will be implemented.

Table No. 19: Establishment of Information Technology Activities and Planning:

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
To introduce technology for improvement of quality education	Procurement of multimedia	All graduate level class will have operation through multimedia projectors	CMC/Campus administration	2019	The campus will have the basic requirements for opening the broader knowledge of the teachers and students and will established the way of opening the IT based education program
	Expansion of digital antecedence machine	Digital attendance system will have also started in day and evening shifts.	CMC/Campus administration	2017	
	Upgrade of campus website	Campus website will have upgraded as campus EMIS requirement	CMC/Campus administration/ EMIS cell	2017	
	Establishment of E-lab	E-lab for teachers and students about 100 computers will have managed	CMC/Campus administration	2018	

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
	Installation of solar system for extra power backup	Campus will manage the power backup required for daily teaching learning activities	CMC/ campus administration	2016	

5.6. Strategic Priority VI: Program Extension:

To achieve the objectives of the "Strategic Priority "VI" the activities and planning below will be implemented.

Table No, 20: Program Extension Activities and Planning:

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
To meet technological, managerial and social needs of the current time	BCA program launching	The affiliation will be taken from TU	CMC/Campus administration	2017	Students from these newly launched subjects will ensure job placement immediately after the completion of course
	B.Sc. program launching	The affiliation will be taken from TU	CMC/Campus administration	2018	
	BSW program launching	The affiliation will be taken from TU or other universities	CMC/Campus administration	2018	
	BBA program launching	The affiliation will be taken from TU or other universities	CMC/Campus administration	2018	

5.7. Strategic Priority VII: Social Responsibility:

To achieve the objectives of the "Strategic Priority "VII" the activities and planning below will be implemented.

Table No: 21. Social Responsibility Activities and Planning:

Objectives	Activities	Indicator	Responsibility	Retention Year	Expected Output
Strengthening the linkage of the campus towards the society and bearing the social responsibility by the institution	Organize public awareness program	At least 2 awareness programs will be organized	CMC/Campus administration/ Faculty/ PIC/ FSU	2017	The campus will be recognized socially as a responsible institution
	Participate in various social welfare activities	The campus will participate in various social welfare and rescue operation activities.	Campus administration/ Faculty/Department/ FSU	2017	
	Organize research work in recent issues	At least 2 research work will be done in a year related to social concern	Campus administration/ RMC	2017	

5.8. Strategic Priority VIII: Infrastructure Development:

To achieve the objectives of the "Strategic Priority "VII" the activities and planning below will be implemented.

Table No. 22: Infrastructure Development Activities and Planning:

Objectives	Activities	Indicators	Responsibility	Retention year	Expected Output
To construct library with advance technology and furniture	Building construction and furnishing	Highly advance and fast service delivery library operation system will be started.	CMC/ Campus administration	2017	Adequate infrastructure will be managed as the need of

Objectives	Activities	Indicators	Responsibility	Retention year	Expected Output
To build green park and peach tracks in the campus compound	Construction of peach tracks and gardening the campus compound	Sound atmosphere will be established for teaching learning activities	CMC/ Campus administration	2017	campus
To construct meeting and seminar hall	Constructing meeting and seminar hall in the campus premise	A well equipped meeting and seminar hall with the capacity of 700 people will be constructed.	CMC/ Campus administration	2018	
To construct stage for outdoor activities	Stage construction	The outdoor activities will be managed.	CMC/ Campus administration	2018	
To construct well facilitate teaching building	Building construction	Around 1500 students will be accommodated	CMC/ Campus administration	2018	
To build science lab with adequate materials	Building construction and procurement of science equipments.	Science faculty will be started	CMC/ Campus administration	2019	
To build canteen and guest house	Building construction and furnishing	Well facilitate canteen and guest house will be managed	CMC/ Campus administration	2020	
To build hover head tank for water reservation	Hover head water tank construction	Around 10,000 Litters water will be stored	CMC/ Campus administration	2020	

Chapter: 6. Activities and Planning

6.1. Activities and action plan based on estimated budget 2016-2020

The budget is managed from UGC, Local bodies of the Government, national and International donors and internal resources of the campus. The budgeting process will be preceded with estimation of budget, approval of budget, budget release and implementation, auditing and reporting. The estimated budget for the five years proposed work plan is tabulated below:

Table No. 23: Action Plan and Estimated Budget

SN	Activity	Unit	Quantity	Rate	Estimated Budget NRs
1	**Quality Assurance**				
1.1	Entrance examination management	Number	20	10000	200000
1.2	Conduct study for preparation of quality education work plan	Consultancy	1	30000	30000
1.3	Distribution printed lesson plan diary for each faculty member	Copy	250	300	75000
1.4	Conduct Internal examination	Number	40	30000	1200000
1.5	Conduct project work for students	Number	40	20000	800000
1.6	Conduct coaching class for weak students	Month	15	25000	375000
1.7	Distributing award and scholarship for intelligence students	Number	120	5000	600000
1.8	Conduct Review meeting	Number	10	2000	20000
1.9	Provide Fellowship for research work to the students	Number	50	10000	500000
1.10	Procure Reference books in the library	Number	8000	500	4000000
1.11	Manage study rooms for teachers and students in existing library section	Number	1	300000	300000
1.12	Manage of the computer readable card system for open library access of the teachers and students	system	1	300000	300000
1.13	Making campus environment policy	Consultancy	1	20000	20000

SN	Activity	Unit	Quantity	Rate	Estimated Budget NRs
1.14	Procure and install CCTV cameras in all class rooms	Number	40	20000	800000
				Total	**9220000**
2	**Students Enrollment and Support**				
2.1	Making inclusive policy and distribute scheme to DAG, girls, EDJ for increment their enrollment in higher education	Number	500	3000	1500000
2.2	Encourage intelligent students for enrollment in bachelor level through full scholarship	Number	500	6000	3000000
2.3	Support to students for research and social work	Number	1000	2000	2000000
2.4	Conduct exposure visit for graduate and masters level students in various campuses and universities	Numbers	4	200000	800000
2.5	Conduct extracurricular activities	Number	30	20000	600000
2.6	Information dissemination, broadcast and production	Number	5	100000	500000
				Total	**8400000**
3	**Human Resource Development**				
3.1	Training and skill development for teachers and officials				
3.1.1	Advance computer operation training	Person	86	10000	860000
3.1.2	Office management and lay out training	Person	20	3000	60000
3.1.3	Research and proposal writing training	Person	80	3000	240000
3.1.4	Leadership development training	Person	53	3000	159000
3.1.5	Gender sensitivity and main streaming training	Person	53	3000	159000
3.1.6	Academic behavior and counseling skill training	Person	80	3000	240000
3.1.7	Client response skill	Person	20	3000	60000
3.2	Reinforcement fund deliver to permanent teachers and staffs for the procurement of laptop	Person	30	20000	600000
3.3	In service study facility for PhD and M.Phil to permanent	Person	5	100000	500000

SN	Activity	Unit	Quantity	Rate	Estimated Budget NRs
	teachers				
3.4	Conduct exposure visit of the permanent teachers, officials and CMC	Person	5	200000	1000000
3.5	Provide Fellowship for research work to teacher	Person	10	30000	300000
				Total	**4178000**
4	**Publication and Dissemination**				
4.1	Preparation of SSR of the campus	Number	1	20000	20000
4.2	Publish annual report	Number	5	57000	285000
4.3	Publish campus journal	Number	5	70000	350000
4.4	Publish campus prospectus	Number	5	30000	150000
4.5	Publish academic calendar	Number	5	30000	150000
4.6	Making hording board of campus master plan	Number	1	40000	40000
				Total	**995000**
5	**Establishment of Information Technology and Alternative Energy**				
5.1	Procurement of solar system	Set	1	300000	300000
5.2	Procurement of multimedia	Number	20	50000	1000000
5.3	Procurement of additional digital attendance machine	Number	1	150000	150000
5.4	Upgrade the campus website	Consultancy	1	80000	80000
5.5	Management of E-lab with 100 computers and furnishing	Package	1	8000000	8000000
				Total	**9530000**
6	**Program Extension**				
6.1	Launching and management of BCA program	Package	1	500000	500000
6.2	Launching and management of B.Sc. program	Package	1	500000	500000
6.3	Launching management of BSW program	Package	1	500000	500000
6.4	Launching and management of BBA program	Package	1	500000	500000
				Total	**2000000**
7	**Social Responsibility**				
7.1	Conduct public awareness program				
7.1.1	Health and sanitation	Package	2	20000	40000
7.1.2	Anti-corruption	Package	2	20000	40000

SN	Activity	Unit	Quantity	Rate	Estimated Budget NRs
7.1.3	Local resource mobilization	Package	2	20000	40000
7.1.4	Building social relationship and harmony	Package	2	20000	40000
7.1.5	Nation building	Package	2	20000	40000
7.1.6	Necessary education	Package	2	20000	40000
7.1.7	Resource and linkage for local development	Package	2	20000	40000
7.2	Participation in different social welfare activities	Package	10	20000	200000
7.3	Conduct research work on recent social issues	Number	10	30000	300000
				Total	780000
8	Infrastructure Development				
8.1	Construction of library building and furnishing	Number	1	13400000	13400000
8.2	Construction of peach track and gardening of the campus premise	Number	1	2600000	2600000
8.3	Construction of seminar hall	Number	1	7500000	7500000
8.4	Construction of outdoor stage	Number	1	1000000	1000000
8.5	Construction of multipurpose teaching building	Number	1	24400000	24400000
8.6	Construction of science lab and lab accessories	Number	1	8000000	8000000
8.7	Construction of Canteen cum guest house and furnishing	Number	1	3500000	3500000
8.8	Construction of over head water reserve tank	Number	1	4800000	4800000
8.9	Construction of Study Room	Number	1	300000	300000
				Total	65500000
				Grand Total	100603000

6.2. Annual work plan and estimated budget:

The campus has decided to complete the prioritized activities of the Strategic Development Plan in 2016 AD which are as follows.

Table No: 24. Annual work plan and budget of 2016 AD:

SN	Activity	Unit	Quantity	Rate	Estimated Budget NRs
1	**Quality Assurance**				
1.1	Conduct study for preparation of quality education work plan	Consultancy	1	30000	30000
1.2	Procure Reference books in the library	Number	2000	500	1000000
1.3	Manage study rooms for teachers and students in existing library section	Number	1	300000	300000
1.4	Making campus environment policy	Consultancy	1	20000	20000
				Total	**1350000**
2	**Students Enrollment and Support**				
2.1	Information dissemination, broadcast and production	Number	1	100000	100000
				Total	**100000**
3	**Human Resource Development**				
3.1	Academic behavior and counseling skill training	Person	40	3000	120000
3.2	Conduct exposure visit of the CMC, permanent teachers and officials	Person	1	200000	200000
3.3	Provide Fellowship for research work to teacher	Person	2	30000	60000
				Total	**380000**
4	**Publication and Dissemination**				
4.1	Publish annual report	Number	1	57000	57000
4.2	Publish campus journal	Number	1	70000	70000
4.3	Publish campus prospectus	Number	1	30000	30000
4.4	Publish academic calendar	Number	1	30000	30000
				Total	**187000**
5	**Establishment of Information Technology and Alternative Energy**				
5.1	Procurement of solar system	Set	1	300000	300000
5.2	Procurement of additional digital attendance machine	Number	1	150000	150000

SN	Activity	Unit	Quantity	Rate	Estimated Budget NRs
5.3	Upgrade the campus website	Consultancy	1	80000	80000
				Total	530000
6	Program Extension				
-	-	-	-	-	-
				Total	-
7	Social Responsibility				
7.1	Participation in different social welfare activities	Package	2	20000	40000
				Total	40000
8	Infrastructure Development				
8.1	Construction of peach track and gardening of the campus premise	Number	1	2600000	2600000
				Total	2600000
				Grand Total	5187000

6.3. Provision for the Project Implementation, Monitoring and Evaluation:

The Campus Management Committee, Campus Administration and other authorized sub-committee related to the project will bear the total responsibility for project implementation, monitoring, evaluation, project review and reporting. The committee will be abided by the Procurement Act, 2063 and Public Procurement Regulation, 2064 (Third amendments, 2068), other rules, regulations and procedures of UGC and Government of Nepal.