

ANNUAL REPORT

ABSTRACT

The Annual Report very clearly indicates the entire framework of our institute. It has addressed the academic, economic and social aspects with database of Rapti Babai Campus. We have been publishing reports annually. Our mission, vision, goal, objectives and final destination is to modernize the academic environment to meet the demand of society, nation and the world as well. The overall challenges have been put in order to minimize them in the upcoming years' plan. The report basically focuses on educational management, enrollment trend, pass out trend and graduate trend, financial status and audit observation operation plan, short term and long term issues and challenges with mitigation plan of this campus.

FY:2073/074

Acknowledgement:

Rapti Babai Campus has been publishing annual report since last fiscal year 2071/072. This report has been prepared with supplement of amendments in academic, financial, managerial aspect, and the issues and challenges faced by the campus along with the plan for mitigation of all the complications proposing incoming 3 years work plan and budget. We hope this report will play vital role to disclose all aspects of the campus.

I would cordially like to thank all the personalities actively taking part in the preparation of this report. Also, I would like to acknowledge all the campus general assembly members, campus management committee team and all those who accomplished the report as an authoritative document along with invaluable suggestions.



Gopinath Yogi
Chair Person
Campus Management Committee

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- | | |
|-------------------------|-------------------------------|
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Annex: Audit Report of FY 073/074

1. Background:

Rapti Babai Campus was established in the year 2047 B.S. by the local people. Initially, the classes of the campus were run with only 9 teaching and non teaching staffs and 211 students in Mahendra Madhyamik Vidhiyaya, a government school nearby. The campus did not have any physical infrastructure in the beginning and only in 2055 B.S. It became able to construct a small building with the amount collected by "Bhailo" and "Chittha" programs. Gradually, the financial support from District Development Committee (DDC), Tulsipur Municipality, Tulsipur Chamber of Commerce and other local donors helped campus build some essential physical infrastructures. The campus got its affiliation from T.U. in the same year and has been running the classes of HSEB, Bachelor level and Masters Level programs in the faculty of Humanities, Management and Education.

The campus has been running in its own land with more than 1100 students in Masters Level and Bachelor level, more than 1000 students in HSEB program in current academic year. There are 52 teaching and non teaching staffs. The campus now has its own teaching buildings, administration building, library, canteen, drinking water, sports materials, and science and computer lab. The involved teaching and non teaching staffs have been utilizing the facilities as given by TU. The formation of management committee and election of Free Students Union have been run as per the schedule. University Teachers Association and Officials Association have equally been functioning in the campus.

Rapti Babai Campus is the only campus located in Tulsipur which encompasses western Dang and the neighboring districts; Salyan, Rolpa, Rukum, Jajarkot etc. It aims at offering quality higher education in affordable fee structure to the students of mid-western development region. Consequently, it has become able to gain the support and win the faith of the community people. The campus has been devoted to offer quality education for over 26 years.

1.2. Geographical Location:

The campus is located in Tulsipur Sub-Metropolis ward number 12 which is 600 meters far in the north of Dang Airport. Dang is the largest valley of Nepal bordering Rolpa, Rukum and Salyan District in the north, Banke District in the west, Pyuthan and Arghakhanchi District in the east and India in the south.

2. Vision, Mission, Goal and Objective:

2.1. Vision:

To afford quality education for the production of responsible, disciplined and competitive human resource towards the nation, society and to the entire world.

2.2. Mission:

- To ensure quality education.
- To produce dynamic human resource in various disciplines.
- To provide affordable and standard education for the society.
- To maintain academic environment along with fair, clean and sound atmosphere.
- To enhance the physical facilities in the campus in accordance with time.
- To develop student-friendly and fast service delivery institution with the installation of information technology.
- To make access of the economically challenged and marginalized students in the campus.
- To create the opportunity of research oriented studies.
- To maintain financially sustainable development.

2.3. Goal:

To develop the campus as a model community campus with the opportunity of convenient quality education.

2.4. Objectives:

Specific objectives:

- To fulfill the demand of quality education in accordance with time.
- To develop coordination and cooperation between the campus and the community.
- To create the convenient physical infrastructure for the campus.
- To maintain financial sustainability.

General Objectives:

- To manage well equipped library with adequate reference materials.
- To introduce the campus environment policy for maintaining academic atmosphere.
- To provide quality education introducing modern technology in teaching learning activities.
- To launch employment-oriented and vocational program.
- To provide skill development trainings for teachers and officials.
- To organize more exposure visits for campus management committee.
- To increase student enrollment rate.
- To increase pass out percentage.
- To include marginalized groups in higher education.
- To increase students' participation in the different activities of the campus and society.
- To manage new regular financial resources.
- To construct more physical infrastructures.

3. Stakeholders and participants :

Rapti Babai Campus, a community based campus considers its stakeholders to the guardians, students, management committee, teachers, campus staff, local donors and local bodies of government. Tribhuvan University and UGC are also the stakeholders for their affiliation and assistance. The campus has been managed and developed in the direct participation of the guardians, industrialists, businessmen, donors, teachers, students, local authorities, community and political parties. The management committee is functioning as a main governing body in the campus.

4. Scope of the Campus:

Rapti Babai Campus is the only community campus in Dang. It has been offering affordable and quality education to the students of 3 Rural Municipality and one Sub-Metropolis of western Dang. Also, the students from the neighboring Districts; Salyan, Rolpa ,Pyuthan, Rukum and Jajarkot have been attracted to the quality and affordable education of this campus . Under the direct supervision and management of the community, the campus has become able to prosper well. The campus has been running the +2 programs in Humanities, Education, Management and Education Science. Also, the faculties of Humanities, Management and Education have been run up to bachelor level. The campus has been offering the Master's level programs in M.Ed (Nepali, EPM, Health), MBS and MA (Sociology). The campus has its own infrastructures and capable human resource so it aims at providing diverse technical subjects in diverse faculties.

5. Socio-economic and cultural setting:

The indigenous people of Dang District are Tharus. They hold the majority in this area. About 35 percent students enrolled in the campus are Tharu people. More than 50 percent girls and 60 percent middle class students are studying here. Tulsipur, the town very near to the campus, offers part time job to such students. The campus has been running successfully with the assistance of different political parties since its establishment. With the consent of various political parties, their participation the campus has been prospering well.

6. Educational Status and Scope :

Rapti Babai Campus has run the master's level classes in the faculty of Education, Management and Humanities. Almost 30 percent students pass in every levels and faculties. The students from government school, who are from middle class families, have been getting the optimum advantage from this campus. It has equally offered the maximum facility of quality education to the students. The campus has been offering quality education by the qualified and experienced lecturers. This is the reason; many students have been attracted towards it. As a campus run by the community, preparing qualified and capable human resource, the various stakeholders have been displaying serious concern which shows a lot of possibilities of its development.

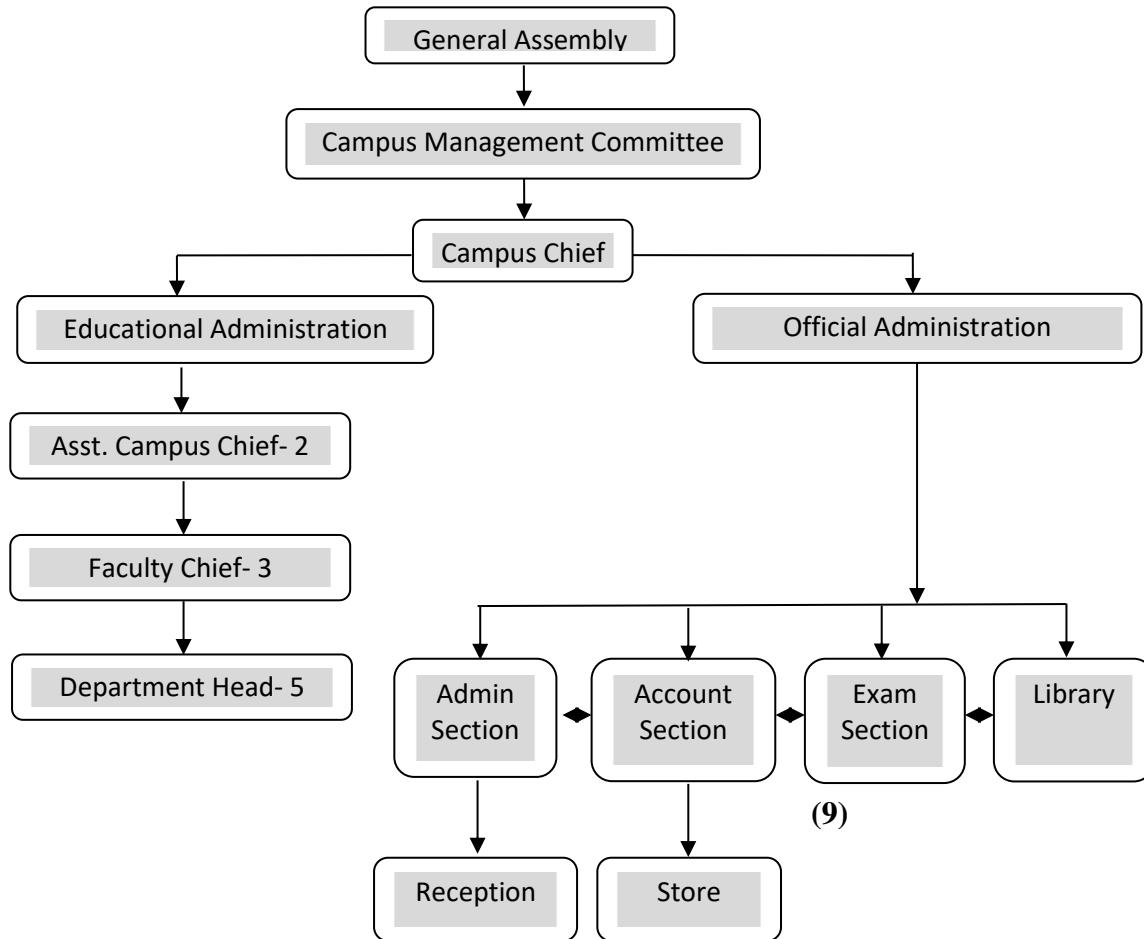
7. Organization structure of the campus:

According to the campus act 1990 AD, Campus General Assembly is in the highest protocol. The total number of the members of the assembly is 107 out of which 89 are general members and 18 are life members. Campus Management Committee of nine members is formed by the general assembly every four years. Out of nine elected members, one is chair person, one vice-chair person, one treasurer and six members. The provision of Campus Management Committee, five ex-officio representative members are invited from Tulsipur Sub- Metropolis, Mahendra Secondary School, Tulsipur Chamber of Commerce and industry, teachers association, Free Student Union one each and campus chief as the member secretary. In the same way, there is also the provision of keeping four nominated members in the committee from local guardians, social workers and different political parties. The total number of the members in the committee is 19.

For the conduction of campus administration, there is the provision of remaining the campus chief under the committee in accordance with Rapti Babai Campus Act 1990 AD, teacher-official service bylaws 2007 AD, Financial Administration bylaws 2007 AD. The campus chief is appointed for every four years. The campus chief appoints 2 assistant campus chiefs (provision), three Faculty Heads for two years. In addition

to this, there are four Sections: Administration, Account, Examination and Library and two Sub section i.e. reception and store. The organizational structure of this campus is presented below:

Organization Chart of the Campus:



8. Enrollment, Pass rate and graduate trend.

8.1. Enrollment Trend of last three years

Table No. 1. Students Enrollment Trend in Management program

Bachelor Level

Year	2071 BS									2072 BS									2073 BS								
	Number of Students				Grand Total	Number of Students				Grand Total	Number of Students				Grand Total	Number of Students				Grand Total							
	Male					Female					Male					Female											
	Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total			
1st Year	4	25	60	89	164	0	14	61	75	4	18	19	41	5	22	64	91	132	2	23	44	69	4	25	36	65	134
2nd Year	2	18	48	68	121	0	3	50	53	3	15	17	35	3	19	55	77	112	1	9	14	24	1	10	29	40	64
3rd Year	1	15	45	61	106	0	3	42	45	3	14	15	32	2	17	49	68	100	0	0	12	12	0	0	18	18	30
4th Year					0												0	0	1	3	23	27	0	3	18	21	48
Total	7	58	153	218	391	0	20	153	173	10	47	51	108	10	58	168	236	344	4	35	93	132	5	38	101	144	276

Masters Level

Year	2071 BS									2072 BS									2073 BS								
	Number of Students				Grand Total	Number of Students				Grand Total	Number of Students				Grand Total	Number of Students				Grand Total							
	Male					Female					Male					Female											
	Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total			
1st Year	0	1	4	5	8	0	2	1	3	0	3	4	7	1	2	5	8	15	0	0	7	7	0	1	6	7	14
2nd Year	0	0	4	4	7	0	2	1	3	0	0	0	0	0	0	0	0	0	0	1	3	4	0	1	4	5	9
Total	0	1	8	9	15	0	4	2	6	0	3	4	7	1	2	5	8	15	0	1	10	11	0	2	10	12	23

Table No. 2. Students Enrollment Trend in Humanities program

Bachelor Level

Year	2071 BS									2072 BS									2073 BS								
	Number of Students				Grand Total	Number of Students				Grand Total	Number of Students				Grand Total	Number of Students				Grand Total							
	Male					Female					Male					Female											
	Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total			
1st Year	2	2	13	17	2	8	9	19	36	3	3	13	19	1	6	7	14	33	2	12	39	53	0	11	20	31	84
2nd Year	2	2	11	15	1	7	8	16	31	2	3	11	16	1	5	7	13	29	2	2	2	6	1	4	12	17	23
3rd Year	2	1	10	13	1	5	7	13	26	1	2	11	14	0	4	6	10	24	0	0	4	4	0	0	8	8	12
Total	6	5	34	45	4	20	24	48	93	6	8	35	49	2	15	20	37	86	4	14	45	63	1	15	40	56	119

Masters Level

Year	2071 BS									2072 BS									2073 BS								
	Number of Students				Grand Total	Number of Students				Grand Total	Number of Students				Grand Total	Number of Students				Grand Total							
	Male					Female					Male					Female											
	Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total			
1st Year	0	1	5	6	0	1	0	1	7	1	4	8	13	0	4	2	6	19	1	1	12	14	2	0	3	5	19
2nd Year	0	0	4	4	0	1	2	3	7	0	0	0	0	0	0	0	0	0	1	0	6	7	0	1	2	3	10
Total	0	1	9	10	0	2	2	4	14	1	4	8	13	0	4	2	6	19	2	1	18	21	1	1	6	8	29

Table No. 3. Students Enrollment Trend in Education program

Bachelor Level

Year	2071 BS									2072 BS									2073 BS								
	Number of Students				Number of Students				Grand Total	Number of Students				Number of Students				Grand Total	Number of Students				Number of Students				Grand Total
	Male				Female					Male				Female					Male				Female				
	Dalit	EDJ	Other	Total	Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total	Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total	Dalit	EDJ	Other	Total	
1st Year	2	15	34	51	5	18	52	75	126	5	9	20	34	5	27	53	85	119	3	21	23	47	4	19	78	101	148
2nd Year	2	13	30	45	3	15	45	63	108	2	8	18	28	4	25	49	78	106	1	6	14	21	0	5	24	29	50
3rd Year	1	12	25	38	2	13	41	56	94	1	8	16	25	3	21	38	62	87	0	0	10	10	0	0	18	18	28
Total	5	40	89	134	10	46	138	194	328	8	25	54	87	12	73	140	225	312	4	27	47	78	4	24	120	148	226

Masters Level

Year	2071 BS									2072 BS									2073 BS								
	Number of Students				Number of Students				Grand Total	Number of Students				Number of Students				Grand Total	Number of Students				Number of Students				Grand Total
	Male				Female					Male				Female					Male				Female				
	Dalit	EDJ	Other	Total	Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total	Dalit	EDJ	Other	Total		Dalit	EDJ	Other	Total	Dalit	EDJ	Other	Total	
1st Year	1	4	14	19	0	6	8	14	33	2	5	16	23	1	8	10	19	42	1	3	21	25	0	4	13	17	42
2nd Year	1	3	12	16	0	5	6	11	27	0	0	0	0	0	0	0	0	0	0	0	10	10	0	0	6	6	16
Total	2	7	26	35	0	11	14	25	60	2	5	16	23	1	8	10	19	42	1	3	31	35	0	4	19	23	58

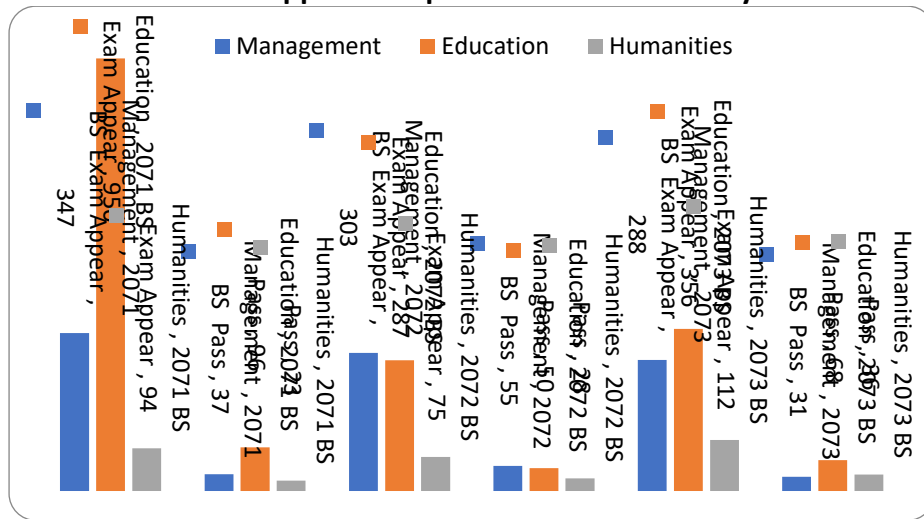
8.2. Pass Rate Trend of the Last Three Years (Program Wise/ Level Wise) Disaggregated by Male and Female Students:

Table No. 4. Pass Rate Trend of Last Three Years

SN	Academic Program	Total Exam Appear	Academic Year 2071			Total Exam Appear	Academic Year 2072			Total Exam Appear	Academic Year 2073		
			Passed				Passed				Passed		
			Girls	Boys	Total		Girls	Boys	Total		Girls	Boys	Total
Bachelor Level													
1	Management												
1.1	First Year	111	4	4	8	77	2	6	8	132	5	4	9
1.2	Second Year	147	3	5	8	99	15	16	31	63	4	6	10
1.3	Third Year	80	5	16	21	120	5	10	15	84	7	3	10
1.4	Fourth Year												
	Total	338	12	25	37	296	22	32	54	279	16	13	29
2	Education												
2.1	First Year	176	2	10	12	112	4	6	10	108	5	10	15
2.2	Second Year	298	20	19	39	135	23	11	34	85	10	12	22
2.3	Third Year	440	28	14	42				0	118	9	16	25
2.4	Fourth Year				0				0				0
	Total	914	50	43	93	247	27	17	44	311	24	38	62
3	Humanities												
3.1	First Year	19	4	3	7	28	2	6	8	46	6	9	15
3.2	Second Year	26	1	3	4	15	1	4	5	25	1	6	7
3.3	Third Year	38	1	8	9	22	4	6	10	16	7	5	12
3.4	Fourth Year				0				0				0

Total		83	6	14	20	65	7	16	23	87	14	20	34
Masters Level													
4	MBS	9	0	0	0	7	1	0	1	9	2	0	2
5	M.ED	36	2	1	3	40	4	2	6	45	4	2	6
6	MA	11	1	2	3	10	0	5	5	25	0	2	2
Total		56	3	3	6	57	5	7	12	79	6	4	10

Chart No. 1. Exams appear and pass trend of last three years:



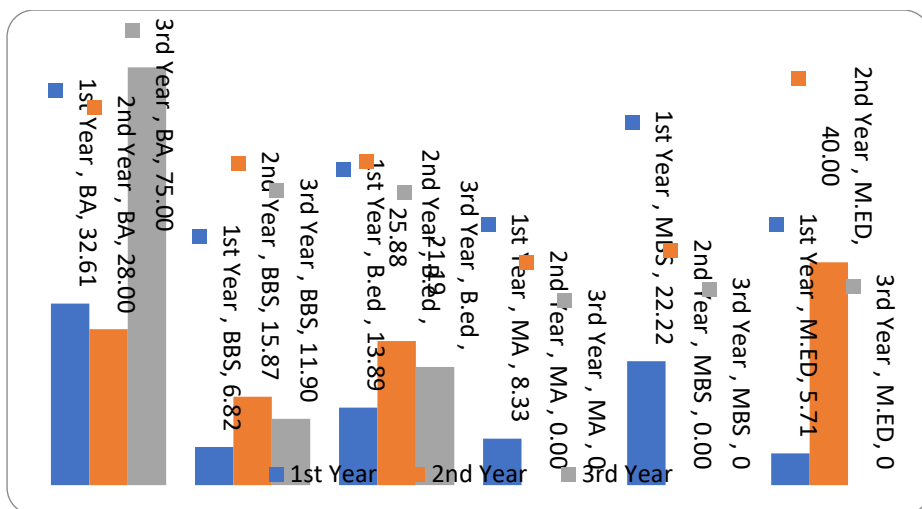
8.2.1.

Pass percentage of the Academic Year 2073:

Table No. 5. Exams appear and pass percentage of academic year 2073

Level	1st year			2nd year			3rd year		
	Total Exam Appear	Exam Pass No.	Pass %	Total Exam Appear	Exam Pass No.	Pass %	Total Exam Appear	Exam Pass No.	Pass %
BA	46	15	32.61	25	7	28.00	16	12	75.00
BBS	132	9	6.82	63	10	15.87	84	10	11.90
B.ed	108	15	13.89	85	22	25.88	118	25	21.19
Average percentage	286	39	17.77	173	39	23.25	218	47	36.03
MA	24	2	8.33	1	0	0.00			
MBS	9	2	22.22						
M.ED	35	2	5.71	10	4	40.00			
Average percentage	68	6	12.09	11	4	13.33	0	0	

Chart No. 2. Pass percentage by faculty and level in 2073:

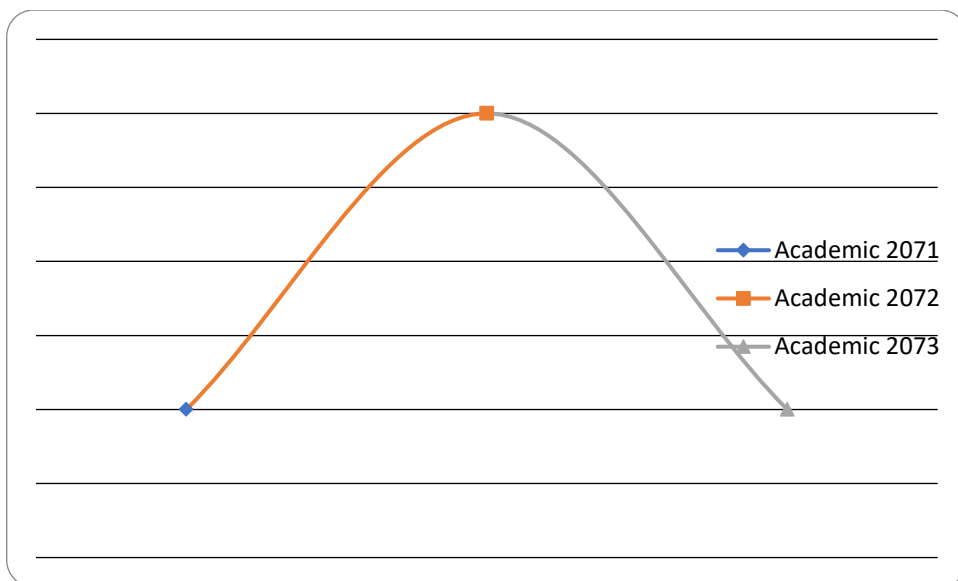


8.3. Graduate Trend Analysis of the Last Three Years (Program Wise) Disaggregated by Girls and Boys Students

Table No. 6. Graduate Trend Analysis of last three years

SN	Academic Program	Academic 2071			Academic 2072			Academic 2073		
		Girls	Boys	Total	Girls	Boys	Total	Girls	Boys	Total
1	BBS	6	10	16	5	9	14	10	13	23
2	B.ED	17	23	40	22	23	45	20	22	42
3	BA	3	8	11	4	13	17	3	4	7
4	MA			0			0			0
5	MBS			0			0			0
6	M.ED	2	6	8		1	1	1	2	3
Total		28	47	75	31	46	77	34	41	75

Chart No. 3. Graduate trend of last three years:



9. Academic Programs and Educational Management

S.N.	Educational Program	Level
1	Humanities, Education, Management	+2
2	Humanities, Education, Management (BBS)	Bachelor
3	Education (EPM,Nepali,Health), Management (MBA), Humanities (Sociology)	Masters

The campus has been running the classes in the morning, day and evening shifts. The classes of Diploma level and +2 Humanities have been running in the morning shift, +2, Management and education is running in day shift and the Masters level classes have been running in the evening shift. The campus has an Assistant Campus Chief, three Faculty Chiefs, one Practice Teaching Head and five Department Heads for the internal education management. 34 teachers and 12 administrative staffs are working under the leadership of the campus chief. For the evaluation of students' performance the campus runs various terminal exams in each level and faculty. Uniform has been made compulsory for managing the disciplined academic environment.

10. Award and Scholarships:

The campus has managed different awards and scholarships schemes for students that are as follows:

a) From the Side of Campus: (Total Scholarship Fund available NRs. 1700000.00)			
SN	Name of Award/ Scholarship	Criteria	Annual support per student (NRs.)
1	Intelligence Scholarship	Those students scoring the highest marks in Diploma level of each faculty.	1500.00
2	Intelligence Scholarship	Those 2 (girl and boy) students scoring the highest marks in grade 11 and 12 in each Humanity, Management and Education group.	1000.00
3	Intelligence Scholarship	Those 2 (girl and boy) students scoring the highest marks in grade 11, 12 and diploma level in each faculty.	50% discount in monthly fee
4	Disable Scholarship	Visually impaired and other physical disabilities.	Full discount in monthly fee
5	Intelligence Scholarship	Those students from private or community schools who have passed the SLC in first division with distinction.	75% discount in monthly fee
6	Intelligence Scholarship	Those students who have passed the SLC in first division from community school.	50% discount in monthly fee
7	The scholarship referred by HSEB	33% of total students of grade 11.	Full discount in monthly fee
b) From the Side of Campus level Professor's Association:			
1	Disable and intelligence scholarship	Those students are intelligent and physically disable.	1100.00
c) Memorial Trust Award:			

1	Basu-Doma Lamichhane Scholarship	Ramprasad lamichhane Tulsipur-6	3 students who are Poor and intelligent	250000.00
2	Late Bishnudevi Shrestha Memorial Scholarship	Uttam Kumar Shrestha, Tulsipur-5	3 students who are Poor and intelligent	51000.00
3	Late Bhupendreshwar Shrestha Scholarship	Uttam Kumar Shrestha, Tulsipur-5	6 students who are Poor and intelligent	100000.00
4	Late Tulsiram Upadhaya Memorial Scholarship	Balsdev Sharma, Tulsipur-5	2 students (girl and boy) who will obtain high score in Bachelor Level Second Year	50000.00
5	Tara Prasad Rama Devi Regmi intelligent scholarship	Ramadevi Regmi/ Representative: Guru Prasad Subedi, Tulsipur-5	3 Students who will obtain high score in Bachelor Level First Year Final Examination and 3 who will obtain high position in literary portion.	300000.00
6	Late Bishnu Prasad K.C. Memorial Scholarship	Binil K.C., Tulsipur-5	Student who will obtain high score in BBS First Year	51000.00
7	Nima-Asmita smriti Scholarship Fund	Birendra Mahara/Kamala Mahara , Tulsipur-6	Student who will obtain high score in BBS First Year	200000.00

11. Educational Pedagogy

Rapti Babai Campus has planned to launch entrance examination very soon but it has been running regular class tests and assignments. Annually it has been taking two internal examinations in bachelor level of every faculty. The campus has motivated its teachers and students

toward research and project work and for this we have been trying to receive support from UGC . The campus has been taking students in various exposure visits in every level and faculty. The campus has initiated lesson plan based teaching method and it has successfully been using projectors and multimedia in teaching learning activities. We have planned to increase the visits of experts in the campus even more to make the students aware about global happenings.

12. Physical Progress

Buildings and Rooms:

Rapti Babai Campus has five cemented buildings. The total 56 rooms have been used for different academic purposes. Among them, 35 rooms for teaching, 1 room/ hall for library, 1 room of RMC/ HERP Project office, 1 room for science lab, 1 room for meeting hall, 10 rooms for administration, 1 room for store, 1 room for Free Student Union (FSU), 1 is girls common room, 2 rooms for guards and Youth Red-cross Circle, and 2 rooms for canteen. Also the Campus has a temple of Goddess Saraswati. The campus has outdoor play ground and a handball peach. All the infrastructures are in need of modernization to meet the demand of students, teachers, officials and society.

Library:

The library has 16665 text books and 2000 reference books of all the faculties (Humanities, Management, and Education) along with reference texts, journals, and news papers. There are three staffs to run the library smoothly. The library operation is very fast and transparent after the installation of computer software.

Furniture and Fixers:

All the class rooms, offices, library are moderately equipped and each class room contains a white board, rostrum and a podium. The campus has yet to replace the old furniture and other materials to improve the teaching learning activities. In order to enhance the condition of such activities, campus is still in need of audiovisual media and other modern technical equipments.

Machines and Equipments:

The campus has thirteen computers, one laptop computer, six laser printers, two color printers, one dot-printer for billing, two scanners, two (A4 size) photocopiers, one (A3) size photo copy machine, one fax, two invertors of 90 VA, one electric generator, two electric water pumps, One digital attendance machine, four CCTV cameras and one water purifier plant.

Drinking Water:

Two pipe lines have been connected for the regular water supply and one reserve tank holding 12000 liters of water has also been managed. Also the campus has 3 plastic overhead tanks holding 1000 liters each, 2 Euro-guard machines, 6 auto lock taps and 2 water filters. Recently, campus has managed water purifier plant to supply the pure drinking water for students.

Lavatories:

The campus has eight different lavatories for boys, girls and staffs.

Sports Facility:

The campus has a cemented Basket Ball Court, Badminton Court, a Table Tennis Court, a Volley Ball Court, and a Foot Ball Ground in its own land. The playing materials like Volley Ball, Basket Ball, Table Tennis, Cricket, Ring Ball, Javelin Throw, Shot Put etc. are not enough as per the number of students.

Laboratory:

The campus has 2 different labs: Chemistry lab and Biology lab. Both the labs are in need of restructure to meet the students' demand in practical activities. Moreover, the campus aims at running B.Sc. and other vocational programs and for this; the lab extension is a must.

Transportation and Road facility:

The campus is connected with pitch road which has made it easier for travel and transportation.

13. Financial Progress

13.1. Analysis of Financial Resources / Income of the Last Three Years

SN	Description	FY 071/072	FY 072/073	FY 073/074
1	Self Granted Resources Income	16684816.57	19557201.52	21316546.3
1.1	Student's Fee	14774565	17628701	18799106
1.2	Other	752335.57	768500.52	610031.97
2	Grants from Government Source	0	0	0
3	UGC	1127916	1060000	1807408.33
4	Other Grants from Local Bodies	0	100000	100000
5	Other Sources	30000	0	0

13.2. Expenditures Analysis of the Last Three Years

SN	Description	FY 071/072	FY 072/073	FY 073/074
1	Recruitment Expenses	25808070.00	18992848.75	24173913.92
1.1	Salary	18503849.00	18414061.00	18772619.00
1.2	Other	7304221.00	578787.75	5401294.92
2	Capital Expenses	3652764.00	67239.00	402659.00
Total Expenses		29460834.00	19060087.75	24576572.92

14. Audit Observations / Issues and Steps Taken to Mitigate the Issues Raised by Audit Observations in the Last Fiscal Year

The campus has been having its audit FY 073/074 audited by the registered auditor Mr. Khim Bahadur KC. The suggestions provided by the auditor have been strictly followed to mitigate the fairness in financial update. The campus is trying to follow the following suggestions of the auditor from last years. The detail audit report of last fiscal year is attached in annex.

15. Social Progress

15.1. Campus's Involvements in Social Activities

Rapti Babai Campus has contributed a and disciplined human resource, contribution for 26 years from its For example, participation in "Clean Business Fair, Traffic awareness, assistance to flood victims etc.



lot for the society. Production of skilled volunteering in various social works and establishment are evident in the society. Tulsipur Green Tulsipur", volunteering in participation in Drug Abuse awareness,

15.2. Society's Contributions for Campus

Our Society is the main stakeholder development of the campus. It is the infrastructure and other facilities. UGC has assisted in the management of office, IT, e-library and e-accounting and various other activities.

which has played vital role for the overall society (CMC) which has managed physical

15.3. Plan for Campus's Contribution to Society

Rapti Babai Campus has contributed a lot for the society. Production of skilled and disciplined human resource, volunteering in various social works and contribution from its establishment are evident in the society.

15.4. Plan for Increased Involvement of Society in the Campus

Rapti Babai Campus has been involving society directly in the campus premise. We are about to set more programs very soon for the increased involvement of society in the campus.

16. Issues and Challenges

16.1. Short Term issues and challenges

- Modernization of library sections.
- Managing adequate books in campus library.
- Managing computer lab in campus.
- Skill development of lecturers and ancillary staffs.
- Modern Furniture and fixtures for class rooms and staffs room.
- Increments of student pass percentage.
- Increment of enrollment of the students.
- To create the opportunity of research oriented studies.
- Revise the fee structure of the campus.
- Finding new financial resources for convenient operation of campus management.

16.2. Long Term issues and challenges

- Registration of 42390 Sq.m. of public land which is being occupied by campus for its establishment.
- Manage the disable-friendly environment and infrastructure.
- To make access of the economically challenged and marginalized students in the campus.
- To maintain financially sustainability of campus.
- Expansion of new and technical educational programs in various faculties and levels.
- Setup physical infrastructures as per the Campus Master Plan.
- Meet the QAA cycle as per the UGC's criteria.

16.3. Mitigation Measures Taken to Address the Issues and Meet the Challenges

- Organize various trainings and seminars to up-lift the efficiency of staff for the quality education and increment of student enrollment.
- Make teaching learning environment policy, internal assessment system and give exposure to the teachers and students for the improvement of quality education.

- Cooperate with various institutions, personalities and social service providers for the financial support with plan.
- Update campus rules and bylaws to meet the short term and long term issues and challenges.

16.4. Plan for Addressing the Issues and Challenges

SN	Issues and Challenges	Activities	Responsibility	Time Frame
1	Modernization of library	Introducing digital catalogue and open library access.	Library Management Committee	2018
2	Managing adequate books in campus library.	Procurement of Books	Procurement Cell/ CMC	2019
3	Managing computer lab in campus.	Procurement of Computers and lab equipments	Procurement Cell/ CMC	2018
4	Skill development of lecturers and ancillary staffs.	Organization of the training	CMC/Campus administration	2018
5	Modern Furniture and fixtures for class rooms and staff room.	Procurement of Furniture and fixtures	Procurement Cell/ CMC	2019
6	Increments of student pass percentage.	Extra class and guest lecturer management	Campus administration	2018
7	Increment of enrollment of the students.	Increasing coordination with feeder institutions through seminar and meetings.	CMC/Campus administration	2018
8	To create the opportunity of research oriented studies.	Budget allocation for RMC	CMC	2018

SN	Issues and Challenges	Activities	Responsibility	Time Frame
9	Revise the fee structure of the campus.	Increase tuition fee structure of the campus	CMC	2018
10	Finding new financial resources for convenient operation of campus management.	Coordination with Government of Nepal, Local Bodies and Donors.	CMC/ Campus administration	2018
11	Registration of 42390 Sq.m. of public land which is being occupied by campus for its establishment.	Presenting documents in the cabinet for registration.	CMC	2020
12	Manage the disable-friendly environment and infrastructure.	Procuring infrastructure	CMC/Campus Administration	2019
13	To make access of the economically challenged and marginalized students in the campus.	Visiting feeder institutions to make students aware about the opportunities of studying in our campus	Campus Administration	2018
14	To maintain financial sustainability of campus.	Enhancing coordination with the Government of Nepal UGC and Local Bodies.	CMC/Campus Administration	2018
15	Expansion of new and technical educational programs in various faculties and levels.	Running vocational courses	CMC/ Campus Administration	2019
16	Setup physical infrastructures as per the Campus Master Plan	Procurement of Goods	CMC/ Campus Administration	2020

SN	Issues and Challenges	Activities	Responsibility	Time Frame
17	Meet the QAA cycle as per the UGC's criteria.	Attempting to meet the QAA indicators	CMC/Campus Administration	2019

17. Work plan and Budget:

17.1. Annual Work Plan and Budget of the Current Fiscal Year (as per the Strategic Plan)

SN	Activities	Unit	Quantity	Rate	Total Estimated Amount	FY 2075/076											
						Srawan	Bhadra	Asoj	Kartik	Manshir	Paush	Magh	Falgun	Chaitra	Baishakh	Jestha	Ashad
1	Procurement of Books for BCA Program	Books	400	500	200000												
2	Construction of Footpath (Block Pavement)	Project	1	2800000	2800000												
Total					3000000												

17.2. Projected Annual Work Plan and Budget of the Three Fiscal Years following the Current Fiscal Year (as per the Strategic Plan)

The budget is managed from UGC, Local bodies of the Government, national and International donors and internal resources of the campus. The budgeting process will be preceded with estimation of budget, approval of budget, budget release and implementation, auditing and reporting. The following projected annual work plan and budget of FY 2075/076 is based on strategic plan of the campus.

Projected Annual Work Plan and Budget of FY 2075/076

S N	Activities	Unit	Quantity	Rate	Total Estimated Amount	FY 2075/076											
						Srawan	Bhadra	Asoj	Kartik	Manshir	Paush	Magh	Falgun	Chaitra	Baishkh	Jestha	Ashad
1	Research and proposal writing training	Person	50	3000	150000												
2	Conduct exposure visit for graduate and masters level students in various campuses and universities	Numbers	1	200000	200000												
3	Publish annual report	Number	1	57000	57000												
4	Publish academic calendar	Number	1	30000	30000												
5	Upgrade the campus website	Consultancy	1	30000	30000												
6	Health and sanitation Campening	Package	1	20000	20000												
7	Conduct research work on recent social issues (Fellowship for Masters Level Students)	Number	2	50000	100000												
8	Construction of library building and furnishing	Number	1	1340000	1340000												

S N	Activities	Unit	Quantity	Rate	Total Estimated Amount	FY 2075/076												
						Srawan	Bhadra	Asoj	Kartik	Manshir	Paush	Magh	Falgun	Chaitra	Baishkh	Jestha	Ashad	
9	Procurement of Furnitures for Class Room	Set	10 0	10000	1000000													
Total					14987000													

